

Calistoga Massage Therapy School

2801 Yulupa Ave., Ste B
Santa Rosa, CA. 95405
(707) 542-4577

Owner, Kristy Katz, BA, CMP
Administrator, Steven L. Ticen, MA. DC.

School Catalog

Effective from:

Jan 1, 2017 until Dec 31, 2017

Website: www.calistogamassagetherapy.com

MISSION STATEMENT:

Since 1981, our mission at Calistoga Massage Therapy School has been to offer a comprehensive and affordable education in massage therapy.

Our goal is to educate, motivate and graduate skilled, compassionate, confident individuals who can be successful in the field of massage therapy.

All of our courses stress body sensitivity and intuitive awareness of the client's energy blocks. Techniques of centering the practitioner's energy flow and a spiritual awareness of each therapist's healing potential are applied.

PROGRAMS:

All classes may be taken individually without signing up for an entire program.

~Basic Massage Therapy (150 hrs)

Objective: Our Basic Massage Therapy program is designed to ensure that each graduate will be skilled in the massage technique Swedish massage, utilized by most spas. Upon completion, the student will be able to demonstrate a one hour, 90 minute and two hour, full body, therapeutic, Swedish massage.

Description: This program is comprised of the comprehensive, core course, Basic Massage, that is required for beginning students. Our qualified instructors work with students to accomplish the proper use of body mechanics and draping in the application of massage techniques. These techniques are acquired by supervised, hands-on instruction and practice, coupled with lectures on human anatomy. Thorough discussions on business practices contraindications, health and hygiene and ethics prepare students to function professionally in all settings. Extensive feedback is exchanged throughout

the course to build the confidence and skills required to obtain employment.

Completion of Basic Massage, 150 hours, does not fulfill all of the CAMTC requirements for CMT eligibility.

Program Content

Clock Hours

Basic Massage Course

150 hours

This course includes: 100 hours of Body Massage Practice, 22 hours of Anatomy and Physiology, 5 hours of Health & Hygiene, 18 hours of Business Ethics and 5 hours of Contraindications.

The Basic Massage Therapy 150 hour program is offered with various schedules. Each session is for 10 weeks. Morning sessions are Monday through Thursday, 9am -1pm. Evening sessions are Monday through Thursday, 6pm-10pm. New Basic Massage Therapy programs start approximately every 2 ½ months and sign up lists are posted in the office.

Program Fees:

Course Title: **Basic Massage** Clock Hours: **150**

Registration	(non-refundable)	\$50.00
STRF Fee	(non-refundable)	\$0.00
Tuition		\$2100.00
Textbook		\$50.00
Materials		\$50.00
Total Cost		\$2,250.00

Total Cost 150 Hour Program

150 Hours X \$14 + Reg/Books/Materials=
\$2,250.00

~TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE: \$2,250.00

~ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM: \$2,250.00

~TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT: \$450.00

~Massage Therapist (500 hrs)

Objective: Our Massage Therapist program is designed to ensure that each graduate gains and can successfully apply the skills and knowledge necessary to qualify as a Certified Massage Therapist, as required by the California Massage Therapy Council.

Description: This program includes the Basic Massage Course, both Advanced Courses, Anatomy-Physiology Deep Tissue parts A&B and 100 hours of additional electives. Upon completion, the student will be able to demonstrate a full body Swedish massage, have the ability to create and demonstrate a Deep Tissue massage routine ranging from one hour to two

hours, as well as demonstrate several other elective massage modalities. This will be achieved through instructor guided demonstrations, lectures, discussions, quizzes and videos on anatomy and physiology and supervised hands-on practice.

<u>Program Content</u>	<u>Clock Hours</u>
Basic Massage Course (Fulfills CAMTC min requirement)	150 hours
Anatomy – Phys Deep Tissue Course (Part A) (Fulfills CAMTC min requirement)	125 hours
Anatomy – Phys Deep Tissue Course (Part B) (Fulfills CAMTC min requirement)	125 hours
Elective Courses	<u>100 hours</u>
	500 hours

Each of the courses (A or B) include: 80 hours of Body Massage Practice, 40 hours of Anatomy & Physiology and 5 hours of Contraindications.

Advanced Course Descriptions:

Anatomy-Physiology Deep Tissue (A)

Prerequisite: Basic Massage Course

This course focuses on understanding the names, locations and actions of the major muscles of the axial skeleton. Students will learn to create a massage routine for the maximum relaxation of muscles in a small area of the body. Students will then incorporate this massage routine in a one hour, 90 minute and two hour massage session, while maintaining consistent pressure, communication with the client, slow speed and ergonomically correct body mechanics.

These techniques are achieved through instructor guided demonstrations, lectures, discussions, in class quizzes, supervised hands-on practice and instructional videos.

Anatomy-Physiology Deep Tissue (B)

Prerequisite: Basic Massage Course

This course focuses on understanding the names, locations and actions of the major muscles of the appendicular skeleton. Students will learn to create a massage routine for the maximum relaxation of muscles in a small area of the body. Students will then incorporate this massage routine in a one hour, 90 minute and two hour massage session, while maintaining consistent pressure, communication with the client, slow speed and ergonomically correct body mechanics.

These techniques are achieved through instructor guided demonstrations, lectures, discussions, in class quizzes, supervised hands-on practice and instructional videos.

Advanced Course Fees:

Course Title: **Anatomy-Phys. Deep Tissue Part (A)**
Clock Hours: **125**

Registration	(non-refundable)	\$50.00
STRF Fee	(non-refundable)	\$0.00
Tuition		\$1750.00
Textbooks		\$50.00
<u>Materials</u>		<u>\$25.00</u>
Total Cost Part (A)		\$1,875.00

~TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE: \$1,875.00

TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT: \$400.00

Course Title: **Anatomy- Phys. Deep Tissue Part (B)**
Clock Hours: **125**

Registration	(non-refundable)	\$50.00
STRF Fee	(non-refundable)	\$0.00
Tuition		\$1750.00
Textbooks		\$50.00
<u>Materials</u>		<u>\$25.00</u>
Total Cost Part (B)		\$1,875.00

~TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE: \$1,875.00

TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT: \$400.00

Total Cost 250 hours Anatomy-Phys Deep Tissue Parts A & B

250 hours X \$14+Reg/Books/Materials = \$3,750.00

Course Length:

After completing the Basic Massage course, The Advanced Courses, Anatomy-Physiology Deep Tissue parts A&B can be taken. Each session, A&B, is for eight weeks. Morning sessions are Monday through Thursday, 9am -1pm. Evening sessions are Monday through Thursday, 6pm-10pm.

<u>Electives</u>	<u>Cost</u>	<u>Hours</u>
Hot Stone	\$300	20
Lymphatic Drainage	\$250	16
Prenatal Massage	\$250	16
Reiki I	\$300	10
Reiki II	\$300	12
Reflexology	\$300	20
Sports Massage	\$250	16

Elective Course Fees:

Course Title: Hot Stone, Lymphatic Drainage, Prenatal Massage, Sports Massage

Registration	(non-refundable)	\$50.00
STRF Fee	(non-refundable)	\$0.00
Tuition		\$200.00
Textbooks		\$0.00
<u>Materials</u>		<u>\$0.00</u>
Total Cost		\$250.00

Course Title: Reflexology, Reiki I, Reiki II

Registration	(non-refundable)	\$50.00
STRF Fee	(non-refundable)	\$0.00
Tuition		\$250.00
Textbooks		\$0.00
<u>Materials</u>		<u>\$0.00</u>
Total Cost		\$300.00

Course Length:

Elective courses are taught in the evening from 6:00 pm-10 pm. and sign up lists are posted in the office. Unless specific dates are listed, Elective courses are on a sign up basis and offered as time and interest dictates.

Total Cost 500 Hour Program
\$7,600 - \$7,900

- **500 hour Massage Therapy Program can be completed in one year.**

Sample One Year 500 hr Completion Outline

<u>Course</u>	<u>Dates</u>	<u>Hours</u>
Basic Massage (morning session)	01/23-04/06	150
Anatomy-Phys DT “B” (morning session)	04/10-06/01	125
Reiki I	06/05-06/07	10
Prenatal Massage	06/12-06/15	16
Hot Stones	06/19-06/23	
Reflexology	07/10-07/14	20
Sports Massage	07/31-08/03	16
Anatomy-Phys DT “A” (morning session)	08/14-10/05	125
Reiki II	08/21-08/24	<u>12</u>
	TOTAL	510

Elective Descriptions:

Hot Stone – Prerequisite: Basic Massage

Students will learn massage using hot stones and warm oils as well as precautions.

Educational Objective:

This class is designed to teach students safe use of hot stones during massage. It will teach them to safely judge the temperature of the stones, proper use and handling of these stones, how to set up their equipment. Students will learn a specific routine, so their session is most effective for their clients. Class also includes history of hot stone massage, contraindications, and effect of cold and heat on the body. Students will also learn the use of cold stones for acute injuries and cold treatments of the body.

Lymphatic Massage Students will learn how to aid the body in the movement of lymph or body fluids. This massage is often used in time of fluid retention or illness.

Educational Objective:

Students will learn the actions and functions and directional flow of the lymphatic system and the practical application of gentle massage to assist in the flow of lymphatic drainage. Students will learn when it is best to use lymphatic drainage massage versus regular Swedish massage or any other massage modality.

Prenatal Massage – Prerequisite: Basic Massage

Students will learn special massage techniques used for women during pregnancy. Body positioning of client and precautions will be emphasized.

Educational Objective:

Students will learn the actions and functions and directional flow of the lymphatic system and the practical application of gentle massage to assist in the flow of lymphatic drainage. Students will learn when it is best to use lymphatic drainage massage versus regular Swedish massage or any other massage modality.

Reflexology Students will learn pressure massage that suggests areas of the feet and hands correspond and give therapeutic benefit to different areas of the body.

Educational Objective:

Students will obtain a better understanding of stimulating the zones of the hand and feet. Students will learn how to map out the glands and organs onto

the hands and feet and how to stimulate these areas using thumb or knuckle pressure.

Reiki I, II Students will learn the oriental energy healing system that emphasizes energy flow out with light physical touch.

Educational Objective:

Reiki I- Students will learn Reiki energy work for the whole body including self-Reiki.

Reiki II- Students will be re-introduced to Reiki energy work using 3 new Reiki symbols and learn how to intensify the purpose of energy healing.

Sports Massage – Prerequisite: Basic Massage

Students will learn this fast, vigorous massage used in pre and post sporting events.

Educational Objective:

Students will learn massage for the entire body using firm palpation techniques such as fist pumping, percussion, friction and kneading. Students will learn how to create routines used for sporting event warm ups and post athletic warm downs.

ADMISSIONS REQUIREMENTS, ENROLLMENT AND CLASS

SIZE: You **must** provide documented proof of high school graduation or equivalent and a current, photographic, government issued identification. All classes are taught in English. **English as a second language instruction is not provided.** Students need to be able to demonstrate 5th grade reading level proficiency. **This school does not have an articulation agreement with another school.**

Maximum class size is 8 students per instructor. Minimum number for a class is 4 students.

To ensure placement in a class, students must register with a \$50, non-refundable, deposit at least 7 days prior to the class start date. Deposit payment is applied to tuition. Late registration will be accepted the 1st day of class. Special late registration may take place up to the 5th day of class, depending on the class, the class size and the instructor.

GRANTING OF CREDIT:

The Calistoga Massage Therapy School does not accept credit from other schools, credit for courses of massage involving correspondence (through-the-mail) instruction, nor does it award credit for experiential learning.

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION:

The transferability of credits you earn at Calistoga Massage Therapy School is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in massage is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Calistoga Massage Therapy School to determine if your certificate will transfer.

FACULTY:

Steven L Ticen, D.C. – is a chiropractor in Santa Rosa and has an MA in family counseling. Dr. Ticen has studied and used Kinesiology, Acupressure, Spiritual & Ayurvedic healing/herbology, Sports Massage, Eastern meditation, Homeopathic and Natural healing methods. He founded the Calistoga Massage Therapy School in 1981 and has been teaching Basic Massage, Advanced Classes and Electives since then.

Jennifer Hicks, CMP – has been a massage therapist & Reiki master with a private practice for 8+ years. She has been teaching Basic Massage, Advanced Classes and Electives here for 7+ years.

Katerina Ploskova, BA, CMP

Katerina has been teaching at Calistoga Massage School since 2014. She combines her knowledge of Psychology and Education BA degree with her 11 years of experience as a massage therapist and tai-chi and qi-gong practitioner. She is the instructor for our Anatomy-Physiology Deep Tissue A & B Classes. She also teaches Hot Stone and Prenatal massage classes. She has been teaching Basic Massage, Advanced Classes and Electives for 2+ years.

Gabrielle Swanberg –

Gabrielle has been teaching at Calistoga Massage Therapy School since 2015. Additionally, she taught at the school from 2004-2009. She is an instructor for the morning sessions of our 125 hour Basic Massage class and has nine years experience practicing massage.

.GRADUATION & GRADUATION RATE:

Upon completion of all clock hours and in-class assignments for each course, the student will receive a final test in the form of giving a pass-fail satisfactory massage to the instructor. This massage final can be repeated as necessary. With the passing of this massage test, a certificate of merit will be granted. Graduation rate is over 85%. Study guides may be suggested for those students who will sit for State or National Boards approved by CAMTC. **Neither this institution nor any of its programs are accredited by an accrediting agency recognized by the Department of Education. This institution does not offer a degree program.**

Holidays are Memorial Day, Labor Day, July 4th, Thanksgiving Day, Christmas and New Years. Administration hours are the same as the class hours.

RECORDS & FACILITIES:

This institution, the facilities it occupies and the equipment it utilizes fully complies with any and all Federal, State and Local ordinances and regulations, including those requirements as to fire safety, building safety and health. Enrollees are advised and cautioned that. **State Law requires this educational institution to maintain school and student records for no more than a five-year period. Student transcripts are retained permanently.**

LICENSING:

Calistoga Massage Therapy Council 2016:
See www.camtc.org for all guidelines.

The California Massage Therapy Council ("CAMTC") was created to implement a statewide certification process with clear standards of preparation and education.

- AB1147, the bill to continue CAMTC, has been signed by the Governor and will become law, effective January 1, 2015. AB 1147 changes the educational requirements for certification. Applications for certification as Certified Massage Practitioner ("CMP") will not be accepted on or after January 1, 2015. As of January 1, 2015, applicants for certification as a Certified Massage Therapist ("CMT") must have 500 hours of education from approved schools and have passed a CAMTC approved exam.

CAMTC has two certification levels for massage professionals:

- Certified Massage Therapist (CMT)-Required to complete at least 500 hours of massage education and training at CAMTC approved massage therapy school(s), which shall not be online or distance learning.

Of those 500 hours, a minimum of 100 of those hours must be in anatomy and physiology, contraindications, health and hygiene, and business and ethics.

- Passage of a CAMTC approved exam. CAMTC has approved the following exams:
 - The Massage and Bodywork Licensing Exam (MBLEx) - offered by the Federation of State Massage Therapy Boards (FSMTB) if taken at any time;
 - The Board Certification Exam for Therapeutic Massage and Bodywork (BCTMB)- offered by the National Certification Board for Therapeutic Massage and Bodywork (NCBTMB) if taken at any time; and
 - The following other exams offered by NCBTMB if taken on or before February 1, 2015: The NCETMB, or the NCETM.
- Certified Massage Practitioner (CMP)-No new certificates for CMPs will be issued for applicants who apply in 2015, however those who are already CMPs and continue to meet the requirements for certification may maintain their CMP certification.
 - Conditional Certified Massage Practitioner (CCMP) - Those certified as a Conditional Certified Massage Practitioner can maintain this certification and continue to work towards certification as a CMP as long as they continue to take and report a minimum of 30 hours of education from approved schools or continuing education providers every year until they complete a total of 250 hours of education.

There is no difference in the scope of practice between a CMP and CMT. CMPs and CMTs also must undergo a rigorous background check in order to be certified, including fingerprinting and other identification verification procedures, a criminal background check, and an investigation into any action taken against them by a city or county in relation to their professional conduct. As of January 1, 2015, only applications for certification as a Certified Massage Therapist ("CMT") will be accepted. CMT applicants must have 500 hours of education from CAMTC approved schools and have passed a CAMTC approved exam, as well as meet all of the other requirements in the law in order to be certified. Fees: Certification application, \$150, good for two years. Renewal is same fee of \$150, fee can change. Live Scan fingerprinting, \$70-\$90. Massage Liability insurance, \$159-\$200 yearly. If not certified by the state, one must conform to county and city regulations, permits and associated fees. One may still work in California with less than 500 hours, as **CAMTC certification is voluntary**. Many spas and businesses allow therapists to practice with 150-250 hours of education, while continuing to work toward 500 hours.

PAYMENT AGREEMENTS:

Calistoga Massage Therapy School allows students to make payments toward tuition. The school offers weekly (no-interest) payment plans for the following courses:

- ~Basic Massage 150 hours
- ~Anatomy-Physiology Deep Tissue Part (A) 125 hours
- ~Anatomy-Physiology Deep Tissue Part (B) 125 hours

Payment plan schedules and agreements are available upon request from course instructor and must be arranged at the time of enrollment.

Failure to make tuition payments in a timely fashion will result in termination of the agreement and interruption of the student’s studies. Students who have not made their final payment will not be allowed to take the final or graduate.

Sample Payment Schedule

Basic Massage Program 150 hours \$2,250.00

Amount	Due	Due Date
\$50 (reg fee)	1 week prior to enrollment (non-refundable)	
\$400	Due upon enrollment	
\$400	Due 2 nd week of enrollment	
\$200	Due 3 rd week of enrollment	
\$200	Due 4 th week of enrollment	
\$200	Due 5 th week of enrollment	
\$200	Due 6 th week of enrollment	
\$200	Due 7 th week of enrollment	
\$200	Due 8 th week of enrollment	
\$200	Due 9 th week of enrollment	

Elective courses must be paid in full at the time of enrollment.

CANCELLATION, WITHDRAWAL AND REFUNDS:

The student may receive a full refund of tuition, less the Registration fee of \$50, if he/she cancels the "Model Enrollment Agreement" prior to or on the first day of instruction or on the seventh day after enrollment, whichever is later. In addition, the student may withdraw from a course after instruction has started and receive a prorated refund for the unused portion of the tuition and other refundable charges if the student has completed 60% or less of the instruction. Students will receive a prorated refund within 30 days of written notification of withdrawal. Notice of Cancellation Form is in student folder and available upon request from instructor. **YOU MUST CANCEL IN WRITING.**

Blank Refund Table

Sample Calculation for Refund	Amount	<p>Refund Policy A refund will be given to a student who completes the Notice of Cancellation. This refund is based on the following: A 100% refund will be given up to seven days following enrollment. \$50 of the Registration and ALL of the STRF are NON-REFUNDABLE Fees. The student's tuition refund is pro rata after seven days following enrollment. After the student has completed 60% of the course, no refund will be issued. If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.</p>
Date of Enrollment		
Hours Completed by Student		
Hours of Course total		
Percent of Course Completed		
Tuition Paid to Date		
% Course Completed X Tuition Paid		
\$0 of registration fees		
Refund to Student		

PHYSICAL SETTINGS:

Calistoga Massage Therapy School is located at 2801 #B Yulupa Ave, Suite B, Santa Rosa, CA 95405. All classes are held at this location. The school is easily reached by taking the Highway 12 Sonoma Exit from the 101 freeway in Santa Rosa, continuing through the first and second stop light and then turning right on Yulupa Ave and continuing to the next intersection signal light (cross street Bethards) next to a corner 76 Union Gas Station. We are across the street on the right corner with parking in the rear of the building.

SCHOOL POLICY REGARDING DISMISSAL:

At the discretion of the administration, a student may be dismissed for intoxication/use of drugs, possession of weapons at school, behavior creating health or safety hazards, and for disobedient, disrespectful or inappropriate behavior.

STUDENT VISA:

This institution does not offer visa services or vouchers of student status for international students.

DROP-OUT/ LEAVE-OF-ABSENCE POLICIES:

Students may return and finish, within two years, with any future class that is not full and that instructor feels the class will not be disrupted. It is the student's responsibility to contact the instructor to ensure that leave of absence dates are notated in student folder.

PLACEMENT ASSISTANCE:

Help in finding employment with the many local massage Spas will be given; however, no guarantee for placement is made.

DISTANCE LEARNING:

This institution does not offer distance learning.

GRIEVANCES:

Persons seeking to resolve problems or complaints should first contact the instructor in charge. Requests for further action may be made to Kristy Katz, owner. Unresolved complaints may be directed to the Bureau for Private Postsecondary Education, P.O. Box 980818, West Sacramento, CA 95798-0818, Phone (916) 574-7720 or (888) 370 7589 Fax (916)574-8648. Bureau's website www.bppe.ca.gov

FINANCIAL AID:

Due to the very economical and limited time of each class, this institution does not participate in any federal and or state financial aid program. If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund, and that if the student has received federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal student financial aid program funds.

FACILITIES, EQUIPMENT, LIBRARY, SERVICES, HOUSING:

Classes are demonstrated in one large room that can also be separated into two practice rooms. There are two additional practice rooms available. Instructional materials include textbooks, TV and video equipment, whiteboards, life-sized skeleton and anatomy, trigger point, and reflexology charts. All rooms are equipped with central heat and air, portable fans and heaters, Pisces massage tables, stools, music, lotions and oils. We also provide free parking. We have a library with

supplemental study/learning materials that are available upon request. We do not offer any student services. This institution does not have dormitory facilities under its control and has no responsibility to find or assist a student in finding housing. Rental apartments are nearby and rent is approximately \$1200 + per month.

ATTENDANCE:

Attendance is documented daily and all clock hours are included in the scheduled start and finish dates of each course. It is the student's responsibility to make up any missed hours and/or class work. The instructor will provide the student with any deficient hours, on a weekly basis. Supervised practice hours, missed during class, can be made up at the school. If more than four hours of classroom time is missed, the student will be charged \$15.00 per clock hour for make-up instruction. Provisions for make-up will be individually made. Students are encouraged to contact the instructor prior to a planned absence. The student may be dismissed if over 12% of the class is missed.

STUDENT TUITION RECOVERY

FUND: "You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

1. You are not a California resident, or are not enrolled in a residency program, or
2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party."

"The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students in educational programs who are California residents, or are enrolled in a residency programs attending certain schools regulated by the Bureau for Private Postsecondary and Vocational Education. You may be eligible for STRF if you are a California resident or are enrolled in a

residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following: The school closed before the course of instruction was completed. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs. There was a material failure to comply with the Act or this Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau. An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act."

CATALOG & STRF QUESTIONS:

"Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833 or P.O. Box 980818, W. Sacramento, CA 95798-0818, www.bppe.ca.gov, (888) 370-7589 or by fax (916) 263-1897."

"As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement."

"A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's internet web site, (www.bppe.ca.gov.)"

"Any questions or complaints including STRF questions may be answered by Bureau for Private Postsecondary Education, P.O. Box 980818, West Sacramento, CA 95798-0818, Phone (916) 574-7720 or (888) 370 7589 Fax (916)574-8648 , Bureau's website www.bppe.ca.gov

California statute requires that a student, who successfully completes a course of study, be awarded an appropriate diploma or certificate verifying the fact. Prospective enrollees are encouraged to visit the Physical facilities of the school and to discuss personal

educational and occupational plans with school personnel prior to enrolling or signing enrollment agreements. This school currently does not have available, sponsored programs, government or otherwise, to provide grants or to pay for portions of tuition and fees. Persons seeking to resolve problems or complaints should first contact the instructor in charge. Requests for further action may be made to Dr. Steven L. Ticen, or Kristy Katz owner and administrator. Unresolved complaints may be directed to the Bureau for Private Postsecondary Education, (916) 574-7720 or (888) 370-7589, P.O. Box 980818 West Sacramento, CA 95798-0818 www.bppe.ca.gov.

All information in the content of this school catalog is current and correct and is so certified as true by

Kristy Katz – Owner

The Calistoga Massage Therapy School Catalog is reviewed and updated annually on or before January 1st of any given year. The most current revision dates were July, 2016 and November 2017.

Calistoga Massage Therapy School is licensed to operate by the Bureau for Private Postsecondary Education.

The Bureau's Approval to Operate means that it is in compliance with the laws and regulations set forth by the California Private Postsecondary Education Act of 2009.